

CAMPBELL RIVER YOUTH SOCCER ASSOCIATION ROLES AND RESPONSIBILITIES



Position: President

Purpose: The President is the senior executive officer of the Society and provides leadership to the Executive, Board of Directors, Administrator and the Technical Director in the execution of their duties. Subject to direction from the Board Of Directors (BOD), the President shall have general responsibility and control of CRYSA's business.

Duties and Responsibilities

- Ensure that CRYSA is managed in accordance with its bylaws, policies, mission statement and guiding principles.
- The President shall be an ex-officio member of each committee.
- Ensure that all decisions and/or directives of the BOD are implemented in a timely manner.
- Ensure that CRYSA operations are managed in a timely and efficient manner.
- Ensure that all positions to run CRYSA are filled.
- Appoint committees as required to carry out CRYSA business.
- Work with the BOD to develop a dynamic strategic roadmap for CRYSA.
- Preside at all official CRYSA meetings, and, establish the agenda for all Board meetings, annual and special meetings.
- Present an annual report at the Annual General Meeting.
- Act as principal representative / spokesperson of CRYSA.
- Have shared signing authority for club expenditures.

Knowledge and Skills

- Have a basic understanding of CRYSA's constitution and operations.
- Ability to take directions, provide direction to others, and ability to delegate.
- Ability to mediate.
- Ability to establish and manage execution of plans.
- Ability to use sound judgment.
- Experience and ability to manage and lead meetings.

Commitment

Commitment 4-8 hours per week.