

CAMPBELL RIVER YOUTH SOCCER ASSOCIATION ROLES AND RESPONSIBILITIES



Position: Director of Development Programs

Purpose: The Director of Development Programs has overall responsibility for the delivery of CRYSA's Development Program and is a key member in the development and implementation of CRYSA's philosophy and format. This director is CRYSA's primary champion and principle point of contact within the Development Program and serves as an "ambassador" of the club with division managers, coaches, volunteers, parents and players.

Duties and Responsibilities

- Lead the pre-season operational meeting to determine each divisions game time, location, number of teams and potential Divisional Managers.
- Recruit Divisional (age group) Managers.
- Provide support, guidance and direction to Divisional Managers.
- Support Divisional Managers in the recruitment of Coaches.
- Act as the point of contact between CRYSA and Divisional Manager/Coaches.
- Ensure all information is passed on and questions are answered in a timely manner.
- Ensure that the club philosophy and divisional approach are communicated to the coaches, divisional managers, parents, volunteers and players.
- Ensure all CRYSA policies and procedures are successfully communicated and administered with coaches, divisional managers, parents, volunteers and players.
- Monitor the progression of the season, ensuring that each age group operates per the CRYSA's policies and format.
- Ensure that all age group issues are addressed and solved in a timely manner.
- Work with the Director of Coaches and Technical Director to ensure that CRYSA's philosophy and practice/game format are aligned, working and achieving the desired results.
- Attend scheduled CRYSA Board of Director meetings.

Knowledge and Skills

- Have a basic understanding of CRYSA's constitution and operations.
- Ability to provide direction to others.
- Ability to mediate and use sound judgement.
- Ability to establish and manage execution of plans.
- Ability to manage and lead meetings.

Commitment

Generally 4 hours per month. 10 hours per month during pre-season periods (August/September and March/April)

The Campbell River Youth Soccer Association is a non-profit, community-based organization run by volunteers, whose mission is to make soccer accessible, affordable, and fun to children of all age and competition levels.

December 7, 2015